**CHECK LIST No. 8 LOSS OF CERTIFICATES** (Page 1 of 1)

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| **No** | **Requirements** | **Y/N** |
| 1 | **An application from the owner of the vessel for issuance of Duplicate certificate and under which circumstances the certificate was lost** |  |
| 1 | FIR / Loss report to be filed with the nearest police station and **~~an acknowledged~~** copy of the same to be submitted. (FIR / Loss report should have the name and certificate number of the lost certificate) |  |
| 2 | Advertisement (as per sample text given below) is to be published in two dailies, one vernacular and the other  English and original copy of the dailies are to be submitted. **(The advertisement is to be highlighted)** |  |
| 3 | *(Sample text for advertisement in news papers)* **CERTIFICATE LOST** We, (Owner’s name and full postal address with PIN code, telephone & fax numbers AND E-MAIL ID), bEING THE owner of (Name of ship in capital letters) Official No. ( ) of (Port of Registry) STATE AS FOLLOWS.THE (NAME / TITLE OF CERTIFICATE) OF THE VESSEL IS LOST / MISSING WITH EFFECT FROM (APPROX. DATE) AT (APPROX. LOCATION). IF ANY ONE KNOWS THE WHEREABOUTS OF THE SAID CERTIFICATE, THE SAME MAY PLESAE BE LET KNOWN / RETURNED TO US IMMEDIATELY.IN CASE THE CERTIFICATE IS NOT FOUND/ RECEIVED, We intend to OBTAIN A FRESH CERTIFICATE FROM THE REGISTRAR OF INDIAN SHIPS, MMD, MUMBAI. If any one has objection, the same may be communicated within 10 days from the date of this advertisement to;The Registrar of Indian Ships MERCANTILE MARINE DEPARTMENT PRATISHTA BHAVAN, P.B. NO. 11096, 101, M.K.ROAD, MUMBAI 400 020.  TEL NO. 022 -2203 98 81 FAX 022- 2201 33 07.  E mail: [mumbai-mmd@gov.in](mailto:mumbai@mmd.gov.in) |  |
| 4 | **If the Certificate of Registry is lost**, then in addition to the above, Copy of last command change duly endorsed by MMD and the copy of the Certificate of Competency of the present Master of the vessel is to be submitted. |  |
| 5 | Bharat Kosh Payment receipt of Rs. 2000/- |  |

Note: - Photocopy of any documents enclosed / attached as per the checklist should be duly signed and stamped by the company authorsied person only. Without aforesaid attestation and stamp no documents shall be accepted by this office.