**CHEKLIST FOR APPLICATION OF GENERAL TRADING LICENSE (GTL)**

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Requirements** | **Y/N** | **Remarks** |
| 1 | Application for GTL in Company letterhead. |  |  |
| 2 | Duly filled Form “C”. |  |  |
| 3 | Previous GTL Certificate. (If applicable) |  |  |
| 4 | Certificate of Class |  |  |
| 5 | Cargo Ship Safety Construction Certificate |  |  |
| 6 | Provisional Certificate of Registry. Certificate of Registry. |  |  |
| 7 | Survey Status Report |  |  |
| 8 | Capacity of Plan / ITC |  |  |
| 9 | Document of Compliance (DOC) |  |  |
| 10 | Bharat-Kosh Payment Receipt,  Rs. 20,000/- (Costal),  Rs. 40,000/- (Worldwide),  Rs. 40,000/- (Costal & Worldwide). |  | Ref. No. & Date |
| 11 | Amendment in GTL (Other than Change of Ownership)  Rs. 10,000/- |  |

**(***Tick’ if complied. ’X’ if not. C****larify if NA (not applicable****)*

**Please note that the documents are required to be submitted in hard copy as well as by soft copy in single pdf file on email id** [**regn.mum-mmd@gov.in**](mailto:regn.mum-mmd@gov.in) **and** [**mumbai-mmd.@gov.in**](mailto:mumbai-mmd.@gov.in)