**ADMIT CARD FOR COMPETENCY EXAMINATION**

**Directorate General of Shipping**

Directorate General of Shipping

To be issued to the Candidate on being declared eligible for the Examination.

To be produced by the Candidate during each Examination and surrendered by the candidate on completion of Examination.

**File No./ Application No. :**

**Rotation No./ Admit Card No. :**

**Name:**

**Request No. :**

**Class/Grade:**

**Month/Year:**

**Examination Center:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. No.** | **Paper Code** | **Subject** | **Date** | **Time** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Signature of the Candidate**

1. Candidate should report for written examination at least 20 minutes prior to commencement for examinations. No candidates will be allowed under any circumstance to appear in a written examination later than 10 minutes prior to the commencement of the examination.

2. No Candidates shall be allowed to appear in the examination centre without this ADMIT CARD.

3. In addition to the Admit Card, the candidate must carry Identity Proof documents such as CDC and Passport during the written, oral, and signal examination.

4. Candidate to read, understand and follow the instruction provided in the Answer booklet for written examination. For oral examination, the candidate is to read the instructions sent by the concerned DGS/MMD examiner and instructions issued by the Directorate from time to time.

5. Candidate should occupy the correct seat as arranged and intimated by the MMD examination centre.

6. The candidate must ensure that the instructions provided on the front page and last page of the answer booklet are read and understood and required to correctly enter the details on the front pages and last pages of the booklet except for the code number.

7. The candidate should start the answer to each question on a new page and write the corresponding question a number in the margin.

**INSTRUCTIONS**

1. Candidates should report for written examination at least 20 minutes prior to commencement of examinations. No candidates will be allowed under any circumstance to appear in a written examination later than 10 minutes prior to the commencement of the examination.
2. No candidates shall be allowed to appear in the exmanitaion center without this ADMIT CARD.
3. In

INSTRUCTIONS

8. Candidate will not be permitted to leave the examination hall until completion of examination.

9. Every candidate must sign the attendance sheet provided by the invigilator.

10. Candidate is forbidden to:-

a. Bring any books, notes, scribbling materials, mobile, phone, smart watch or any kind of electronic device into the examination hall other than those permitted by the examination rules.

b. Speak or communicate in any manner to any candidate while the examination is in progress.

c. carry with them any blank or written answer books while leaving the examination hall.

d. Exchange of writing material, instructions, etc. is strictly prohibited.

e. Candidates are forbidden to write anything on the question paper.

11. Candidate should write in legible handwriting. They are warned that no marks will be signed to answers which cannot be assessed by the examiner due to illegible handwriting.

12. DO NOT REVEAL YOUR IDENTITY IN ANY FORM IN THE ANSWER SHEET EXECEPT ON THE BOTTOM HALF FO THE LAST APGE IN THE SPACE PROVIDED. Written your number or name or signature on any other page attempt to reveal of identity.

13. Candidate found guilty of revealing their identity will be considered as using unfair means and any candidates found to be using unfair means by the invigilator or the examiner will be dealt with as per applicable province of the MS (STCW) Rules, 2014.

14. The candidate is to maintain silence inside the examination hall at all times.

15. Candidate to appear in written, oral and signal examinations properly groomed and formally dressed.

16. Failure to comply with any of these instructions may labile to disqualifying the candidate from appearing in the examination.