

Application for Refund of payment made through NTRP (Bharatkosh)

To,
The Principal Officer,
Mercantile Marine Department, Mumbai.

Refund Claim for payment made through NTRP (Bharatkosh)

Sir,

I am _____ (Name) served in the capacity of _____
(Rank) in the _____ (Organisation).

I have made the online payment through Bharatkosh. The detail of transaction (s) is/are as follows;

1. Purpose of Transaction _____
2. Total number of Transactions made including refund claim
 - i) _____ dated _____ amount _____.
 - ii) _____ dated _____ amount _____.
 - iii) _____ dated _____ amount _____.
 - iv) _____ dated _____ amount _____.
3. The transaction for which the refund is claimed ;
 - i) _____ dated _____ amount _____.
 - ii) _____ dated _____ amount _____.
4. Whether payment is made more than once for single service request? Yes /No
5. Whether single payment is made for multiple purposes? Yes /No
6. Whether any services are availed on the payments for which refunds claimed? Yes /No
7. Whether any separate payment is made for the same service request? Yes /No
If yes, The Transaction reference No. _____ & date _____

With reference to the refund of payment claimed, following documents are attached;

- a) Proof of Debit User account with the transaction details
- b) Original Receipt (GAR-6)
- c) Provisional Receipt
- d) Challan Receipt(GAR-7)

Any other request;

Therefore, it is requested to refund the fees to the same bank account from which the original payment was made. The details of the bank account are as follows;

Bank Name with Address:

Branch :

Account No.:

IFSC Code:

Yours faithfully,

Signature:

Name:

Mobile NO.

E-mail ID: